



OFFICE OF THE COUNTY ADMINISTRATOR
COUNCIL ACTIONS REPORT
REGULAR SESSION COUNCIL MEETING
May 20, 2014
6:00 p.m.

Call to Order: Jackson

Invocation: Jeter

Pledge of Allegiance: Jeter

Approval of Minutes

- a. **Regular Session: May 06, 2014:** Approved as published.

Adoption of the Agenda: Adopted as amended. Mr. Rose was added as a sponsor to the motion for Motion Period item 40a.

Report of the Attorney for Executive Session Items

- a. **Personnel Matter**
- b. **Project LM**

Citizen's Input: No one spoke.

Report of the County Administrator

- a. **Fleet Management Recognition:** The Fleet Management Team achieved the highest ranking ever. This year, they are ranked at the number 28 spot in North America. In the last 5 years, they have gone from not making the list to being in the upper 80%, upper 60%, upper 40% and now at #28.
- b. **Employee Recognition:** Several Building Inspections staff were elected to State offices within their professional organizations:

SC Permit Technician Association

- Tierra Johnson was elected Secretary;
- Andrea H. Dennis, was elected Fund Raising Chair, and
- Kecia Lara was elected Vice President.

Palmetto Property Maintenance Officer's Association

- Kecia Lara was elected Vice President; and
- Donny Phipps was elected to the Board of Directors.

Building Official's Association of South Carolina

- Mike Smith was elected to the office of President. Mike was also given the Building Official of the Year Award
 - Donny Phipps was made an Honorary Member of the Building Official's Association of South Carolina.
- c. CRW Software Transition:** The new Development Services Website went live on May 20, 2014, and the second phase of the CRW Software will go live on May 21, 2014. The new Development Services Website consolidates all development-related processes and related information into one user-friendly site. The second phase of the CRW software implementation will consolidate all development-related functions, enable electronic fee payment and plan submittal. Additional information will be provided to Council in June, along with employee recognition for this major undertaking to improve Development Services.
- d. Employee Introduction:** Brandon Madden – Research Manager. Brandon Madden is a native of Mauldin, SC. He received his undergraduate degree from the University of South Carolina and his Master’s degree from North Carolina Central University. Prior to joining Richland County’s Administration Department, he worked in the Richland County Neighborhood Improvement Program as a Neighborhood Planner. Before joining Richland County, he worked for the NC Attorney General’s Office.
- e. Comprehensive Plan Update:** Tracy Hegler provided a brief summary of recent activities undertaken to update the County’s Comprehensive Plan. She discussed the results of the first round of public and stakeholder meetings held in April and advised County Council of the upcoming public meetings scheduled for July 7-9.

Report of the Clerk of Council

REMINDER: Budget Meetings

- a. May 22nd, 6:00 PM - Public Hearing**
- b. May 29th, 6:00 PM - 2nd Reading of Budget (Grants Only)**
- c. June 5th, 6:00 PM - 2nd Reading of Budget (Non-Grant Items)**

Report of the Chairman

- a. Meeting with Lexington County Council.** Mr. Jackson extended an invitation to the Lexington County Councilmembers and Administrator to have a Breakfast, Lunch, or Dinner meeting with the Richland County Councilmembers. Mr. Jackson’s invitation was accepted, and County Staff will schedule the meeting. **ACTION: CLERK OF COUNCIL**

- b. **Small Business Week.** Mr. Jackson provided a brief update on the activities and events that took place during Small Business Week (May 12 – May 16). The week-long event included a variety of programs designed to educate and promote small business in the region.
- c. **Personnel Matter/Contractual Matter [Executive Session]:** Executive Session Item

Presentations

- a. **EdVenture Children's Museum: Nikki Williams, Vice President of Education:** Ms. Williams provided a brief presentation to Council regarding the services and programs provided by the Museum.

1. Open/Close Public Hearings

- a. **An Ordinance Authorizing pursuant to Chapter 44 of Title 12, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a Fee Agreement between Richland County, South Carolina and American Italian Pasta Company and matters relating thereto:** No one spoke.
- b. **Authorizing an Amendment to the 2003 Fee in Lieu of Ad Valorem taxes arrangement by and between Richland County, South Carolina and American Pasta Company to provide an Infrastructure Credit; and other matters related thereto:** No one spoke.
- c. **Authorizing the Conversion and Extension of a 1995 Fee in Lieu of Ad Valorem Taxes arrangement by and between Richland County, South Carolina and American Italian Pasta Company; and other matters related thereto:** No one spoke.

2. Approval of Consent Items

- a. **14-02MA**
Noralba Hurtado
RU to GC (.45 Acres) 10356 Broad River Rd.
03300-06-10 [THIRD READING]: Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- b. **14-03MA**
Preston Young
RU to OI (1.5 Acres)
Cabin Creek Rd.
21615-04-26 [THIRD READING]: Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- c. **14-06MA**
Jimmy Derrick
RS-MD to NC (3.83 Acres)
6405 Monticello Rd.
09401-06-09 [THIRD READING]: Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- d. **14-07 MA**
W. D. Morris
GC to LI (3.2 Acres)
Two Notch Rd. & Brickyard Rd.
22804-04-10 [THIRD READING]: Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- e. [Removed from Consent] **An Ordinance Authorizing pursuant to Chapter 44 of Title 12, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a Fee Agreement between Richland County, South Carolina and American Italian Pasta Company and matters relating thereto [THIRD READING]:** This item was deferred to the June 3rd Council meeting to ensure that all revisions from the second reading of this item are included in the third reading. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**
- f. [Removed from Consent] **Authorizing an Amendment to the 2003 Fee in Lieu of Ad Valorem taxes arrangement by and between Richland County, South Carolina and American Italian Pasta Company to provide an Infrastructure Credit; and other matters related thereto [THIRD READING]:** This item was deferred to the June 3rd Council meeting to ensure that all revisions from the second reading of this item are included in the third reading. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**
- g. [Removed from Consent] **Authorizing the Conversion and Extension of a 1995 Fee in Lieu of Ad Valorem Taxes arrangement by and between Richland County, South Carolina and American Italian Pasta Company; and other matters related thereto [THIRD READING]:** This item was deferred to the June 3rd Council meeting to ensure that all revisions from the second reading of this item are included in the third reading. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**
- h. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article VII, General Development, Site, and Performance Standards; Section 26- 177, Lighting Standards; Subsection (b), Standards;**

Paragraph (1); Subparagraph h; so as to delete reference to pole color [THIRD READING]. Council gave third reading approval to the ordinance amendment.
ACTION: LEGAL, CLERK OF COUNCIL, PLANNING

- i.** [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article II, Rules of Construction; Definitions; and Article V, Zoning Districts and District Standards; Section 26-141, Table of Permitted Uses, Permitted Uses with Special Requirements, and Special Exceptions; Subsection (f), Table of Permitted Uses, Permitted Uses with Special Requirements, and Special Exceptions; so as to only allow shipping containers as an accessory use in the RU (Rural), GC (General Commercial District), M-1 (Light Industrial District), LI (Light Industrial) and HI (Heavy Industrial) Zoning Districts [THIRD READING]:** Council gave third reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, PLANNING**
- j.** **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing by adding Division 9, Prompt Payment Requirements [SECOND READING]:** Council gave second reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, PROCUREMENT, ADMINISTRATION**
- k.** [Removed from Consent] **An Ordinance Amending the Richland County Code of Ordinances; Chapter 2, Administration; Article V, County Departments; Division 2, Public Works; Section 2-197, Use of County Equipment by Private Parties and During Public Emergencies; and Chapter 21, Roads, Highways and Bridges; Article I, in general; Section 21-4, Drainage on Private Property; and Section 21-16; so as to broaden the circumstances under which the County may perform emergency maintenance [SECOND READING]:** Council deferred this item to the June 3rd Council meeting to obtain additional clarification regarding the responsibilities of the County in performing emergency maintenance. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, PUBLIC WORKS**
- l.** [Removed from Consent] **An Ordinance Amending the Fiscal Year 2013-2014 Transportation Tax Fund Budget to add five (5) full time positions for the establishment of the SLBE Program [SECOND READING]:** Council gave second reading approval to the ordinance amendment. Council approved the Certification Specialist and Contracts and Compliance Specialist positions as presented. The remaining three slots for positions are to be determined and developed at a later date based on needs of the program. **ACTION: ADMINISTRATION, HUMAN RESOURCES, FINANCE, PROCUREMENT, LEGAL, CLERK OF COUNCIL**
- m.** **An Ordinance Authorizing a deed to the City of Columbia for certain water lines to serve the JKEKT Koyo Expansion in Northeast Business Park; Richland**

County TMS # 14900-01-16(p) and 15005-01-02(p) [SECOND READING]:
Council gave second reading approval to the ordinance amendment. **ACTION:**
ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER,
FINANCE, LEGAL, CLERK OF COUNCIL

3. Third Reading Items

- a. An Ordinance Amending the Richland County Code of Ordinances, Chapter 1, General Provisions; Section 1-15, Naming of Buildings; so as to amend the title to include properties, facilities and structures and to allow for labeling based on geographic location.** Council gave third reading approval to version two of the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, SUPPORT SERVICES**

4. Report Of Economic Development Committee

- a. I-77 Alliance:** Council approved to join the I-77 Alliance. **ACTION: ECONOMIC DEVELOPMENT, FINANCE**

5. Report of Rules and Appointments Committee

a. Notification of Vacancies

- i. Board of Zoning Appeals-1; there is one vacancy on this board**

Sheldon L. Cooke, Sr., January 15, 2016 (resigned)

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- ii. Building Codes Board of Appeals-3; there will be three vacancies on this board:**

Lasenta Lewis-Ellis (Contractor), June 21, 2014

Ralph K. Foster, III, PE (Fire Committee), June 21, 2014*

William Bailey Kauric (Fire Committee), June 21, 2014*

*** Eligible for reappointment**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- iii. Community Relations Council-4; there will be four vacancies on this council:**

Karen Jenkins, June 30, 2014

Josephine McRant*, June 30, 2014

Sarah B. Watson*, June 30, 2014

Roscoe Wilson*, June 30, 2014

*** Eligible for reappointment**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

iv. Historic Columbia Foundation-1; there will be one vacancy on this board:

John Kitchens, June 1, 2014*

***Eligible for reappointment**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

v. Township Auditorium Board-1; there is one vacancy on this board:

Shawnee Sapp, March 3, 2014*

*** Eligible for reappointment**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

b. Notification of Appointments

i. Accommodations Tax Committee-3 (Positions are for: 1 Hospitality, 1 Lodging, and 1 at Large); one application was received from the following person:

Michael Tandon

Tandon was appointed for the Lodging position. Council voted to re-advertise the other 2 positions. **ACTION: CLERK OF COUNCIL**

ii. Building Codes Board of Appeals-1 (Position for a Plumber); there are no applicants for this position

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

iii. Central Midlands Council of Governments-1; there is one vacancy on this board; one application was received from the following person:

Kendall Corley*

***Eligible for reappointment**

Corley was reappointed. **ACTION: CLERK OF COUNCIL**

- iv. Employee Grievance Committee-1; there is one vacancy on this committee; no applications were received.**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- v. Hospitality Tax Committee-1; there is one vacancy on this committee; no applications were received.**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- vi. Procurement Review Panel-2; there are two vacancies on this board; no applications have been received**

Council voted to re-advertise. **ACTION: CLERK OF COUNCIL**

- vii. Township Auditorium Board-1; there is one vacancy on this board. Applications were received from the following:**

Anthony J. Charles

John A. Pincelli*

***Eligible for reappointment**

Pincelli was reappointed. **ACTION: CLERK OF COUNCIL**

6. Other Items

a. REPORT OF THE TRANSPORTATION AD HOC COMMITTEE:

- 1. Joint State Infrastructure Bank Application [ACTION]:** Council approved the application. **ACTION: ADMINISTRATION, TRANSPORTATION**
- 2. Joint Resolution Supporting State Infrastructure Bank Application [ACTION]:** Council approved the Resolution. **ACTION: LEGAL, CLERK OF COUNCIL, TRANSPORTATION**

- b. Airport Subleasing Contract [ACTION]:** Council deferred this item for legal review. This item will be reconsidered at the June 3rd Council meeting. **ACTION: LEGAL, CLERK OF COUNCIL, AIRPORT**

c. REPORT OF THE HOSPITALITY TAX FEASIBILITY STUDY AD HOC COMMITTEE:

- i. Project “LM” [Executive Session]:** Executive Session Item.
- ii. Destination Facility Financing Options:** No action. This Item was held in the Hospitality Tax Feasibility Study Ad Hoc Committee. A report will be provided at a budget meeting, or an upcoming Council Meeting.
- iii. Committee Recommendation to Council:** No action. This Item was held in the Hospitality Tax Feasibility Study Ad Hoc Committee. A report will be provided at a budget meeting, or an upcoming Council Meeting.

7. Citizen’s Input. No one spoke.

8. Executive Session

- a. Project “LM”:** Council directed Staff to move forward as discussed in Executive Session. **ACTION: LEGAL, ADMINISTRATION**
- b. Personnel Matter/Contractual Matter:** Council authorized Staff to enter into the contract as discussed in Executive Session. **ACTION: LEGAL, ADMINISTRATION, HUMAN RESOURCES**

9. Motion Period

- a. Based on Council concerns regarding the long term stability of Richland County’s employee health insurance program, the Council Chair is asked to appoint an Ad Hoc Health Insurance Study Committee to meet with staff to review existing employee health care policies and explore potential alternatives to providing health care to Richland County employees and their families. The target date for completion of the Committee’s work and generation of recommendations would be at a yet to be determined date in early 2015 sufficient for the inclusion of their report in the FY 2015-2016 budget deliberations [PEARCE, ROSE]. This item was forwarded to the D&S Committee. ACTION: ADMINISTRATION, CLERK OF COUNCIL, HUMAN RESOURCES**
- b. I move that the Special Called Meeting -2nd Reading of Budget and Millage Ordinance [Grants Only] scheduled for Thursday, May 29, 2014 be re-scheduled to Wednesday, May 28, 2014 for the same time of day. Rationale - ETV, in collaboration with 7 newspapers across the state have scheduled a debate for U.S. Senate (the unexpired term of former U.S. Sen. Jim DeMint), Democratic candidates, May 29, 7:30 p.m. Out of respect for our colleague who is running for this seat and will need to take part in this event that was out of her control in scheduling, I think it only right and proper that Council make such a change that is**

in our control [MANNING]. Council approved to reschedule the Special Called Meeting – 2nd Reading of the Budget and Millage Ordinance [Grants Only] – from Thursday, May 29, 2014 to Monday, June 2, 2014 at 6:00pm. **ACTION: CLERK OF COUNCIL**

10. Adjournment: Council adjourned at 8:50pm.